

CONSTITUTION of The FRIENDS of SCADBURY PARK

ARTICLE 1

Name: The Group will be called the Friends of Scadbury Park

Organisation: The Friends of Scadbury Park is a non profit making organisation

ARTICLE 2

The aims and objectives of the Friends will be as follows:

- To help to secure and promote the conservation and protection of Scadbury Park, to monitor its plants, animals and wildlife habitats and maintain and improve its biodiversity.
- To promote its use as a place for quiet, informal enjoyment and study.
- To help with practical conservation work through voluntary action for the benefit of wildlife and the community under the supervision of, or with the approval of the London Borough of Bromley and its professional officers.
- To assist in providing an educational experience for the public in the history, natural history and biodiversity of Scadbury Park.
- To set a subscription and invite other funding and donations to further activities which meet the above aims and objectives.

ARTICLE 3

Membership will be open to anyone interested in taking part in promoting the aims of the Friends Group. Applicants for membership shall become members upon submission of their application form and payment of the annual subscription.

The subscription will be for one year from the date of the Annual General Meeting (AGM).

There will be one level of subscription known as 'Household'. This subscription will entitle each individual in the household to membership and those over the age of 18 to vote.

The annual subscription shall be determined by the committee and confirmed at the AGM.

Households who have not paid their subscriptions within 30days of the AGM will automatically lose any entitlement to vote until such time as it is paid.

At its discretion the Committee may refuse to admit an applicant and no reason need be given.

ARTICLE 4

Monies raised from Membership Subscription, gifts, other donations or grants awarded to the Group shall be used for the express purposes of pursuing the aims and objectives of the Friends of Scadbury Park.

The Committee is empowered to apply for grants to secure funds to support the Friends planned activities and may take whatever steps are necessary to meet the requirement of awarding bodies.

No persons representing the Friends shall make or enter into any arrangement with any persons or organisation that may incur a financial liability save for those purposes as agreed by the Committee as necessary to carry out the objectives of the Group.

ARTICLE 5

Management of the Group

- The management committee will consist of a minimum of 4 people and a maximum of 8.
- The Committee shall consist of the Chairman, Secretary, Treasurer, Publicity Officer and at least 2 other members.
- The management committee shall be responsible for the day-to-day running of the organisation in accordance with its articles and will be answerable to members.
- A quorum shall be four members of the committee.
- The committee shall have the power to co-opt.
- The committee shall normally meet at least three times per year.
- Representatives of the London Borough of Bromley shall be invited to attend Committee

meetings in an advisory capacity.

- The Chairman will have a second and casting vote. :

ARTICLE 6

Duties of Committee

- Following election at AGM, members of Management Committee will elect from their number people to act for the following year as Chairman, Treasurer, Secretary and Publicity Officer. No committee officer will serve for more than 3 consecutive years in the same office.
- The Committee will keep a Register of Friends of Scadbury Park
- The Committee will operate a Bank or Building Society Account to facilitate deposit and withdrawal of funds. Three out of the four Officers of the committee (i.e. Chairman, Secretary, Treasurer or Publicity Officer) will have signing powers in regard to account operation. Any 2 signatures may be used to effect withdrawal of funds.

ARTICLE 7

Annual General Meeting

The Annual General Meeting (AGM) will be held in the month of January with not less than 21 days notice given.

The Agenda will include:

- Minutes of the previous AGM
- Chairman's Report
- Treasurer's Statement including audited accounts (audited by any two ordinary members elected at the previous AGM).
- Election of Committee members for the following year. Members of the Committee shall retire at each AGM but may offer themselves for re-election at that meeting. Nominations for Committee members shall be received by the Secretary 14 days before the published date of the AGM. Nominations shall be supported by 2 members and signed by the nominee indicating willingness to serve.
- The activities of the Group shall be approved at the AGM
- Decisions needing a vote shall be decided by a simple majority of those members present, the Chairman having a second and casting vote.
- Voting rights shall be restricted to members of the Group above the age of 18 and each member shall have one vote.

ARTICLE 8

Amendments to the constitution can only be made at the AGM or at an Extra-ordinary General Meeting (EGM). Proposed amendments must be circulated at least 21 days before the General Meeting at which they are to be considered and must be approved by a Y4 majority of those Members present.

ARTICLE 9

Dissolution

The Friends of Scadbury Park Group will be dissolved if a resolution to that effect receives a 2/3rds majority of those present at either an Annual or Extra-ordinary General Meeting.

Any resolution submitted by a member to dissolve the group must be accompanied by a minimum of 10 signatures of other current members.

In the event that fewer than 3 people can be found to form the management Committee then the Chairman must call a General Meeting and table a dissolution resolution.

In the event that the Friends of Scadbury Park ceases to operate, the Committee is given the right to assign any or all assets held by the Society to a successor body or another local group with similar aims.